



AIIMS/R/CS/Stationery/2019/100

Date: 03.09.2019

विषय/Sub: Inviting Quotations for procurement of Stationery Items for Central Store, at AIIMS Raipur

QUOTATION NOTICE

Sealed quotations are invited from intending registered Stockist / Distributors having GST Number and relevant documents for Stationery items for Central Store Department, at AIIMS Raipur. The quotation should be submitted to Medical College Building, 2nd Floor, Gate no.05, office of Store Officer up to 3:00pm on 09.09.2019. The quotations will be opened on the same day at 3:30pm. Details of item are given as under: -

Sr. No.	Name & Description of Items	Requirement (Approx.)	Make/Model	HS N Code	UNIT Rate in Rs.	GST @	Unit rate With GST in Rs.	Grand Total In Rs.
1.	Binder Clip Material of Binder: - Spring Steel Number of Clips in a Box: - 12 Nos. Size of Binder clip (Width): - 32 mm Material of Clip: - Steel (Nickel/Chrome plated)	50 Box	Chrome/ Similar					
2.	Battery (Cell) Type of batteries: - R03 Type: - 23AE GP HIGH 12V Note: - Suitable for Call bell remotes	50 Nos.	GP/ Eveready/ Similar					
3.	Paper Weight Square Material: - Polymer Weight: - 100 gm (Appx.) Transparency: - Opaque Shape: - Pyramid or Square or Hexagonal	200 Nos.	Anak/ Veekon/ Similar					
4.	Pen Stand 02 Socket Smoke Black transparent (Light & Dark) size 8*5(Approx.) with imported cast acrylic(Officer's Pen Stand with 2 Socket without Pen)	100 Nos.	Superior Quality/ Similar					
5.	Post It Pad GSM of paper: - 70 GSM Number of Colour: - 3/4 in a packet Size of Flag (L X W):- 75mm X 25 mm 40 or 50 Nos. of Sheets of Each Colour in a packet Glued Portion of Flag (Lengthwise):- 12mm	800 Pkts.	Mangoose/ Similar					
6.	Register 200 Page Type: - Plain Lining register Grammage of Paper: - 50-55 gsm Colour of Pages / Sheets: - White Grammage of Cover Paper: - 150 gsm Dimension of Paper (LxW):- (300x185)mm Dimension of Cover (LxW):- (310x190)mm Cover Content and Description: - Front Cover Printed with AIIMS, Raipur logo & Full Name in Hindi & English language.	3000 Nos.	Superior Quality/ Similar					

7.	Register 600 Page Type: - Plain Lining register Grammage of Paper: - 50-55 gsm Colour of Pages / Sheets: - White Grammage of Cover Paper: - 150 gsm Dimension of Paper (LxW):- (300x185)mm Dimension of Cover (LxW):- (310x190)mm Cover Content and Description: - Front Cover Printed with AIIMS, Raipur logo & Full Name in Hindi & English language.	500 Nos.	Superior Quality/ Similar					
8.	Stapler HD 45 Model No.: - 45 Staple Size: - 24/6 Loading capacity: - 50	280 Nos.	kores/ Kangaroo/ Similar					
9.	Stapler pin 24/6 no. Crown Size: - 05 mm Size Designation: - 24 / 6 Material of the Pin: - STEEL Number of strips in a box: - 20 Nos Number of Pins in a strip: - 100 Nos.	1800 Box	kores/ Kangaroo/ Similar					
10.	Tag White 8" Tag length (mm): - 200mm Approx. Packing size: - Bunch of 50 pieces Length of Piercers (Min.): - 20 mm Approx. Edge cut of Piercers: - Straight ends at both the edges at both the sides Tag type: - Tags at both the ends of metallic sheet with Chromium over Nickel plating	1400 Bunch	Superior Quality/ Similar					

Terms & Conditions.

- Rate should be mentioned in words & figures both.
- GST rates applicable** on your quoted item may please be confirmed.
- Delivery Schedule: - within 15 days from the date of issue of P.O.
- No additional documents related to this NIQ will be entertained after opening of NIQ.
- Price should be F.O.R. for Destination basis (i.e. Central Store Department)
- LD@0.5% of delayed supply per week or part week for delay of supply of material subject to maximum upto 10% of delayed supply should be deducted.
- Quotation No/Name and Due date of opening must be written on the front side of envelop.
- Brand & Make & warranty should be clearly mentioned in offers as well as tender/Quotation specific authorization may be submit with the offer/bid.**
- The GST registration details may please be furnished.**
- Please confirm if there any change (Upward/Reduction) in your **Basic Price** structure. And you are also requested to pass the Input Credit as per the following **Anti Profiteering Clause** of GST. **"Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to AIIMS Raipur by way of commensurate reduction in the prices"**
- RTGS details required for payment purpose.
- 100% payment against receipt and acceptance of material.
- No part supply or part payment will be entertained.
- Validity of offer should not be less than 90 days.
- Supply, Installation and Commissioning will be done by firm (if applicable).
- The quantity shown in above column are totally tentative, it can be increase and decrease at the time of placement of purchase order.
- AIIMS Raipur reserved the rights to place order for full or part quantity to one or more firm.

Vendor Details

Name	
Aadhaar No. (if any)	
PAN	
GST. No.	
Address	
City	
State	
Pin code	
Mobile No.	
Phone No.	
E-mail	
Bank Name	
Bank A/c No.	